

**STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY
COMMITTEE**

**WEDNESDAY 14 SEPTEMBER 2016
7.00 PM**

Bourges/Viersen Room - Town Hall

AGENDA

Page No

1. Apologies for Absence

2. Declarations of Interest and Whipping Declarations

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification" that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.

3. Minutes of Meeting Held on 20 July 2016

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4. Call In of any Cabinet, Cabinet Member or Key Officer Decisions

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any two Members of a Scrutiny Committee or Scrutiny Commissions. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee or Commission.

5. Community Centre Asset Review

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6. Establishment Of A Scrutiny Committee Task And Finish Group To Review Emergency Stopping Place Provision For Travellers Within Peterborough

13 - 14

CRIME AND DISORDER SCRUTINY COMMITTEE FOR ITEMS 7 AND 8 ONLY



There is an induction hearing loop system available in all meeting rooms. Some of the systems are infra-red operated, if you wish to use this system then please contact Paulina Ford on 01733 452508 as soon as possible.

7.	Restorative Justice And Restorative Approaches	15 - 18
8.	Tackling Environmental Crime	19 - 26
9.	Forward Plan of Executive Decisions	27 - 48
10.	Work Programme 2016/2017	49 - 54
11.	Date of Next Meeting	

Wednesday, 23 November 2016

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Committee Members:

Councillors: S Allen (Chairman), J Bull (Vice Chairman) R Bisby, D King, S Martin, A Ansar and A Shaheed

Substitutes: Councillors: L Serluca, M Hussain and A Bond

Further information about this meeting can be obtained from Paulina Ford on telephone 01733 452508 or by email – paulina.ford@peterborough.gov.uk

**MINUTES OF A MEETING OF THE
STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE
HELD IN THE
BOURGES and VIERSEN ROOMS, TOWN HALL, PETERBOROUGH
ON
WEDNESDAY 20 JULY 2016**

Present: Councillors: S Allen (Chairman), J Bull, R Bisby, M Hussain, A Bond

Officers in Attendance:

Gary Goose	Head of Community Services
Belinda Child	Head of Housing and Health Improvement
Adrian Chapman	Service Director for Adult Services and Communities
Paulina Ford	Senior Democratic Services Officer

Also Present: John Fox. Group Leader, Werrington First

1. Apologies for Absence

Apologies for absence were received from Councillor King, Councillor Ali, Councillor Shaheed, and Councillor Martin. Cllr Hussain was in attendance as substitute for Councillor Ali and Cllr Bond was in attendance as substitute for Cllr Shaheed.

2. Declarations of Interest and Whipping Declarations

Item 5. Housing Needs & Homelessness and an Update on the Progress of the Homeless Strategy

Councillor Fox in attendance as Group Leader for Werrington First declared an interest in that he was Chairman of the Care and Repair Working Group.

3. Minutes of the Meeting Held on 10 March 2016

The minutes of the meeting held on 10 March 2016 were approved as an accurate record.

4. Call-In of any Cabinet, Cabinet Member or Key Officer Decisions

There were no call-ins for this meeting.

5. Housing Needs & Homelessness and an Update on the Progress of the Homeless Strategy

The Head of Housing and Health Improvement was in attendance to present the report which provided the Committee with an opportunity to scrutinise the Councils approach to preventing and tackling homelessness.

The Head of Housing and Health Improvement responded to comments and questions raised by Members. A summary of responses included:

- All clients contacting the service were offered help. Callers were triaged over the telephone and help and advice and assistance was offered at this stage. Those who were seen face to face were those people who were required to complete a declaration of homelessness as it was preferable to meet these people to ascertain more detail on their circumstances. The high volume of contact had been the same for a number of years and was therefore consistently high and fairly static at approximately 20,000 calls.

- Allocation of the Disabled Facilities Grants depended on the nature of work that could be undertaken under the Disabled Facilities Grant. Historically most applications had been for straightforward requests such as a stair lift or level access showers. There had been an increase recently in more complex requests and as a consequence less jobs could be completed with the same amount of money. The DCLG had allocated additional funding this year which would bring the total available for grants to approximately £2.2 million. Members were also advised that there was currently no waiting list for Care and Repair.
- The Officer confirmed that the number of new builds for social housing had declined year on year due to government funding arrangements and more starter homes being shared ownership as opposed to socially rented. It was anticipated that demand would exceed supply.
- Members were assured that the Council had a very good working relationship with the Home Office and UK Border Agency. Peterborough had always had a number of entrenched rough sleepers but it was not known why there had been an influx of rough sleepers from other cities. Attempts were made to repatriate rough sleepers with no connections to this area. The Officer was unable to provide figures at the meeting for the actual numbers repatriated.
- The Government Mortgage Rescue Scheme ceased approximately 12 months ago.
- The problem of rough sleeping and aggressive begging would be tackled using new powers under the Prevention and Enforcement Service and the introduction of a new Public Space Protection Order in the City Centre would criminalise aggressive begging. With these tools and the input of officers to provide alternative solutions it was envisaged that the anti-social behaviour and inappropriate behaviour of rough sleepers and beggars could be eliminated.
- There was a common misconception that the majority of social housing went to people who came from outside of the UK. Decisions to allocate housing was based on a person's housing need not their ethnicity. A quarterly report was provided for the Peterborough Homes Board which was broken down by ethnicity to clearly show how the allocations were made in relation to the population of the city. In response to a request from Members the officer advised that consideration would be given to better marketing of how social housing was allocated.
- The Jam Jar Scheme was set up to encourage tenants to allocate a set amount of money on a weekly basis to save for payment of bills. The scheme had proved to be successful.

ACTION AGREED

1. The Committee noted the report and requested that the Head of Housing and Health Improvement provide details of the actual number of non UK national rough sleepers who have been repatriated from the city by the Home Office.
2. The Committee also requested that in future reports a list of acronyms with an explanation is provided.

RECOMMENDATION

The Committee recommend that the Head of Housing and Health Improvement explore all options available to dispel the myth and common misconceptions that surrounds the allocation of social housing by using all media outlets available to publicise the allocation process across the city.

6. Review of the Management of Unauthorised Gypsy and Traveller Encampments

The Head of Community Services introduced the report which provided the Committee with details of the management of unauthorised Gypsy and Traveller encampments in Peterborough.

The Head of Community Services responded to comments and questions raised by Members. A summary of responses included:

- It was the responsibility of the Local Authority to carry out a health and welfare risk assessment which fell under the jurisdiction of the Traveller Liaison Officer for any unauthorised encampment in the city. A daily risk management meeting was held which included partners such as the police which meant that an initial risk assessment could be carried out quickly and intervention into any anti-social behaviour problems could be achieved without delay.

- All sites that travellers had visited within the last twelve months was being reviewed to look at the defences that were in place to make sure they were as robust and secure as possible.
- Most travellers who visited the city were regular visitors and were aware of where the emergency stopping place and transit sites were located and used them. Further work needed to be done to look at additional locations for transit sites. A lot of work had already been done by a task and finish group which had previously been set up to look at transit sites. The Officer therefore recommended that this be re-introduced as there was a great need in the city to identify sites and increase the provision. Travellers were only allowed to remain for 28 days on an emergency stopping site which often lead to the recycling of travellers around the city.
- Most travellers did not like to use the emergency stopping sites and therefore did not stop there long. Those who broke the law were dealt with robustly.
- Clarification was provided regarding the Prevention and Enforcement Service and more joined up working with partner agencies and between authorities across the Eastern Region to allow the sharing of information between police forces. Further information on the progress of the Prevention and Enforcement Service would be provided to the Committee at a future meeting.

The Head of Community Services requested that the Committee consider re-establishing the Task and Finish Group that had previously been set up to look at the viability of transit sites in the city. The Committee unanimously agreed to the establishment of a Task and Finish Group to look at the provision of emergency stopping places. The Chairman sought nominations to the Task and Finish Group and the Committee agreed that Councillor John Fox who was in attendance in his capacity as Group Leader of Werrington First should be a member as he was a member of the original task and finish group. Councillor June Bull also put her name forward. The Senior Democratic Services Officer advised the Committee that she would write to Group Secretaries to seek further nominations.

Members also discussed the subject of unauthorised fly-grazing of horses near the parkways from Folly Bridge, along Carr Dyke, Werrington Bridge Road, and Gunthorpe Road to Eye. Members were concerned that untethered horses could cause a serious accident. The area most used for grazing had great potential to be converted into a facility which could be available to several groups. Members considered uses such as a bridle path for the riders of Newborough where there were several stables, an extension of the Green Wheel or a pleasant walkway which at the moment was not feasible due to the horses and the mess they left. The ownership of this area of land was unclear although it was suggested that it might be owned by the Council and the Environment Agency. It was also unclear if the horses that grazed there had permission and if not should be removed.

The Committee agreed unanimously that officers should look into establishing who owned the land from Folly Bridge, along Carr Dyke, Werrington Bridge Road, and Gunthorpe Road to Eye and in doing that establish if it was being illegally used for grazing of horses. Once ownership of the land had been established investigate the possibility of using this area of land for recreational purposes such as a bridle path, extension of the Green Wheel or walkway.

ACTION AGREED

The Committee noted the report and requested that the Head of Communities email all councillors a copy of the one page Flow Chart summarising section 77 and 78 of the Criminal Justice Act showing the process for managing unauthorised encampments for reference.

RECOMMENDATION

The Committee recommended that:

1. A Task and Finish Group be established to look into Emergency Stopping Places and that the Senior Democratic Services Officer write to Group Secretaries to seek nominations to the group.
2. Officers should look into:
 - a. Establishing who owned the land from Folly Bridge, along Carr Dyke, Werrington Bridge Road, and Gunthorpe Road to Eye and in doing so establish if it was being used illegally for horses to graze.

- b. Once ownership of the land has been established and depending on the outcome investigate the possibility of using this area of land for recreational purposes such as a bridle path, extension of the Green Wheel or walkway.

7. Review of 2015/16 and Work Programme for 2016/2017

The Senior Democratic Services Officer introduced the report which provided the Committee with a review of work undertaken during 2015/16 and sought approval of the draft work programme for 2016/2017.

Members considered the draft work programme for 2016/17 and discussed possible items for inclusion.

ACTION AGREED

The Committee noted the report and agreed to the draft work programme for 2016/2017. Members requested a detailed progress report on the Prevention and Enforcement Service and were informed that this was already scheduled into the work programme for November.

8. Forward Plan of Executive Decisions

The Committee received the latest version of the Council's Forward Plan of Executive Decisions, containing key decisions that the Leader of the Council anticipated the Cabinet or individual Cabinet Members would make during the course of the forthcoming month. Members were invited to comment on the Plan and, where appropriate, identify any relevant areas for inclusion in the Committee's work programme

Questions and comments were raised around the following areas:

- A member sought further information regarding the decision for Offtake Arrangements for Power from the Energy Recovery facility – KEY/25DEC15/01. Members were informed that this decision fell within the remit of the Sustainable Growth and Environment Capital Scrutiny Committee. Members expressed a view that there might be a crossover of responsibilities with the Strong and Supportive Communities Scrutiny Committee.

ACTION AGREED

The Committee noted the Forward Plan of Executive Decisions and requested briefing notes on the following:

1. Offtake Arrangements for Power from the Energy Recovery – KEY/25DEC15/01.
2. Request for Public Consultation for Public Spaces Protection Orders.
3. Empty Homes Strategy including a copy of the current Empty Homes Strategy.
4. Vivacity Premier Fitness Invest to Save Scheme. With regard to projected funding.

9. Date of Next meeting

Wednesday 14th September 2016.

The meeting began at 7.00pm and ended at 8:16pm

CHAIRMAN

STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 5
14 SEPTEMBER 2016	Public Report

Report of the Service Director Adult Services and Communities		
Contact Officer	Caroline Rowan	Tel. 864095
	Community Capacity Assistant Manager	

COMMUNITY CENTRE ASSET REVIEW

1. PURPOSE

- 1.1 This report provides details about the community asset management and transfer programme, including the current practice for the management of community assets, the development of Peterborough's community asset transfer strategy, how the strategy has been applied to date and how the strategy has and will continue to direct the current community centre asset review programme.

2. RECOMMENDATIONS

- 2.1 The Committee is asked to scrutinise the approach being taken to the management and potential community asset transfer of community buildings.

3. LINKS TO THE CORPORATE PRIORITIES AND RELEVANT CABINET PORTFOLIO

- 3.1 The provision of community assets directly contributes to the Council's priority to keep our communities safe, cohesive and healthy. Often acting as hubs for a wide range of community based activity, they also contribute in some way to most of the other priorities.

Community asset related matters sit within the portfolio of the Cabinet Member for Communities and Environment Capital (Councillor Irene Walsh)

4. BACKGROUND

4.1 Management of Community Assets in Peterborough

Peterborough City Council own thirty one Community Centres, with a further two centres which are leased. All of the centres are run by volunteer community associations, many of which are long standing tenants and have been in occupation for 15 years or more.

Most community associations have a standard lease and are responsible for tenant's typical minor repairs and maintenance together with covering the running costs of the centre. The council remains responsible for the structure of the building.

The majority of centres are able to generate sufficient rental income to cover their running costs and put modest surplus income back into general improvements or enhancements.

4.2 Community Asset Transfer Strategy (CAT)

The Council's Asset Transfer Strategy 2013 - 2017 was adopted by Cabinet in September 2013,

and provides a transparent and fair process to how community assets are assessed and managed. The strategy aims to:

- Build community capacity and harness benefits to the wider local community
- Retain valued local provision where it is appropriate to do so
- Improve local services in times of austerity
- Contribute to savings
- Deliver local services that address local needs through community led and community controlled assets
- Achieve financial viability, long term sustainability and external investment reducing or removing the need for council investment

4.3 Use of the Community Asset Transfer Strategy to date

Seven of the eight former play centres have remained open, and are going through or have concluded the asset transfer process. Each are beginning to thrive in their own right and have been re-designated as community centres that offer a wide range of activities and services to their local communities. This process has been quite time consuming as the centres were previously managed by PCC paid staff. The process of asset transfer has meant that the communities team have had to establish and work with new groups to run the buildings, resulting in two charities, two CIC's and one new community association being created.

More recently the new purpose built Cardea Community Pavilion has also successfully completed the CAT process. Through the new improved working between properties and communities, the CAT process was greatly reduced.

4.4 Community Centres Review

The 33 community centres owned or leased by the council that are part of the current citywide review are as follows:

- Bedford Hall
- Belsize Community Centre
- Bluebell Community Centre
- Copeland Community Centre
- Dogsthorpe Community Centre
- East Community Centre
- Eye Community Centre
- Fleet
- Gladstone Park Community Centre
- Glington Village Hall
- Hampton Community Room (sits within a school building)
- Hampton Vale Community Centre
- Herlington Community Centre
- Hodgson Community Centre
- Loxley Community Centre
- Matley Community Centre
- Millennium Centre
- New England Complex
- Newborough Village Hall
- Orton Goldhay Community Centre
- Orton Wistow Community Centre
- Parnwell Community Centre
- Paston & Gunthorpe Community Centre
- Pyramid Centre
- Riverside Pavilion
- St John's Hall (leased)

- Saxon Community Centre
- South Grove Community Centre
- Southfields Community Centre
- Stafford Hall
- Stanground Community Centre
- Walton Community Centre
- Werrington Village Centre (leased)

5. KEY ISSUES

- 5.1 As the city's communities have changed and the way we connect with each other has developed, it is important to make sure that community buildings are well used, modern facilities that work for the whole community. An initial consultation on the use of centres was undertaken in 2014 and attracted 5,100 responses and provided an evidence base of how people use, or would want to use, their local community facilities. We are now in the process of reviewing all community centres.
- 5.2 The review of community centres is being carried out in close partnership with community associations and groups currently running our centres, and Community Action Peterborough (CAP), the partnership that represents community associations. We are co-producing the outcomes of the review with CAP to ensure the best interests of our communities are represented and to make sure that the right decisions about each of the centres is made. This includes taking the opportunity to review and develop a local offer of tailored and relevant services and facilities within our communities using all available resources, not just community centres.
- 5.3 The review will also provide the opportunity to ensure that community associations and council departments work collaboratively and supportively, which we recognise hasn't always been the case and has caused some confusion and frustration amongst community associations. For example, there have been misunderstandings around tenant and landlord responsibilities and lack of consistency with carrying out repairs, and a lack of clarity about the resources available to assist groups and enhance the buildings which they operate i.e., capital investment, operational management of buildings, statutory testing.
- 5.4 In addition, the council is working closely with a range of local partners to provide business and social enterprise support for community groups and parish councils who wish to explore community asset transfer. Groups will be supported to develop financially sustainable business plans, including responsibilities for full maintenance and repair of the facility, understanding and applying effective financial management, and evidencing and responding to the direct needs of the community. The support to build capacity within the groups will be developed through the voluntary and business sector.
- 5.5 This Asset Review Working Group aims to:
- Produce an options appraisal on Trust models, including legal/governance models, previous case studies, costs and a road map for development if suitable of a preferred model.
 - Develop a tool for determining the strategic/ organisational capability of an organisation and its potential for improvement
 - Articulate the social impact created and its value to key stakeholders
 - Develop a wraparound service to support groups going through the review and asset transfer process and guidance on how to operate a community building (ie, Health and Safety, Statutory Testing, Fire assessments).
- 5.6 A new community centre 'offer' for the communities of Peterborough will be developed, agreed and implemented. The principles for this work are:

- To develop existing and new groups who can support the community and the local authority
 - To maximise the use of community buildings, libraries and other community assets as hubs for the delivery of activities and services
 - To ensure assets can be used flexibly to help prevent loneliness and isolation
 - To use community buildings as an access point of information and advice and services
- 5.7 The delivery model for the programme is being co-produced by a working group comprising officers from the People and Communities Directorate, legal officers, property officers, and members of Community Action Peterborough (CAP). The Cabinet Member for Communities and Environment Capital is the chair for these meetings.
- 5.8 It is anticipated that following the process each centre will be identified within one of the following Recommended categories:
- Community Asset Transfer – to an individual organisation
 - Community Asset Transfer – to a citywide Trust
 - Re-purpose (i.e. retain the building but change its use)
 - Status Quo
 - Disposal for capital receipt
- 5.9 Property surveys have been completed for the majority of the council-owned buildings and will be shared with the appropriate community association.

6. IMPLICATIONS

- 6.1 The asset review is a citywide programme and will therefore impact across all wards. Until the review is complete, with agreed new management arrangements in place, the council will remain responsible for emergency repairs, maintenance and any health & safety matters associated with the buildings.
The working group will also be working with PCC's media team to develop a robust and proactive communications strategy for the programme, to ensure positive stories and case studies are promoted

7. CONSULTATION

- 7.1 The working group has committed to circulate update reports on a regular basis to all community associations and other interested parties. In addition, a regular open forum is to be hosted by the working group, providing opportunities for the council and CAP members to share information and consult on individual proposals.
- 7.2 All decisions on individual centres will require Cabinet Member, Director and working group approval.

8. NEXT STEPS

- 8.1 The council's property and estate management services have recently transferred to the NPS Group, who will now take on responsibility for providing a range of management services for the city's estates and strategic assets. This transfer of services has impacted on the ability to proactively progress the programme during this transition period.
- 8.2 With the transfer of management responsibilities in place, the new Property Team will now take ownership of the asset review and process, maintaining the previously mentioned co-production principles. The programme as a consequence will benefit from this dedicated resource.
- 8.3 Given the number of properties within the review, the working group will assess the buildings in phases, which we anticipate will mean the Asset review programme will run into early 2018.

9. BACKGROUND DOCUMENTS

9.1 Community Asset Transfer Strategy

10. APPENDICES

10.1 N/A

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STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 6
14 SEPTEMBER 2016	Public Report

Report of the Service Director for Adult Services and Communities		
Contact Officer	Gary Goose	Tel. 01733 863903
	Assistant Director (Interim): Community Services	

ESTABLISHMENT OF A SCRUTINY COMMITTEE TASK AND FINISH GROUP TO REVIEW EMERGENCY STOPPING PLACE PROVISION FOR TRAVELLERS WITHIN PETERBOROUGH

1. PURPOSE

- 1.1 The purpose of this report is for the Committee to consider and agree the Terms of Reference and membership of a Task and Finish Group to review emergency stopping place provision for travellers within Peterborough.

2. RECOMMENDATIONS

- 2.1 That the Committee:
- a) approves the Terms of Reference for the Task and Finish Group
 - b) approves the Membership of the Task and Finish Group

3. LINKS TO THE CORPORATE PRIORITIES AND RELEVANT CABINET PORTFOLIO

- 3.1 This report most closely links to the Council's corporate priority to keep all our communities safe, cohesive and healthy.
- 3.2 The issues associated with unauthorised Gypsy and Traveller encampments falls under the remit of the Cabinet Member for Communities and Environment Capital.

4. BACKGROUND

- 4.1 At its meeting on 20th July 2016 the Strong and Supportive Communities Scrutiny Committee agreed to establish a task and finish group to look into the provision of Emergency Stopping Places for Gypsies and Travellers in Peterborough.

5. KEY ISSUES

- 5.1 Members are asked to review, comment on and agree the following terms of reference:
- i. To review the use of the existing Emergency Stopping Place provision in Peterborough
 - ii. To consider this and any other alternative solutions with a view to making a clear recommendation for the future
 - iii. To identify a list of potentially suitable locations to temporarily accommodate Gypsies and Travellers based on the agreed characteristics determined through the previous task and finish group into this subject
 - iv. To examine each potential site in order to agree advantages and disadvantages, and identify current ownership

- v. To make recommendations for appropriate solutions based on actions (i) to (iv) above
- vi. To review usage terms and conditions that Gypsies and Travellers will need to agree to before making use of formal alternative provision
- vii. To review the current partnership protocol for the management of unauthorised Gypsy and Traveller encampments, identifying the roles of all partners and the use of relevant legislation available
- viii. To review the support mechanisms required across various disciplines that ensure Gypsy and Traveller provision is managed effectively, e.g. legal, financial, environmental, policing, communications, media etc

5.2 The following Councillors have been nominated to the group:

Cllr June Bull - Conservative
 Cllr John Fox - Werrington First
 Cllr Stuart Martin - Labour
 Cllr Bella Saltmarsh - Liberal
 Cllr Asif Shaheed - Lib Dem
 Cllr John Whitby - UKIP

6. IMPLICATIONS

6.1 It is anticipated that the outcomes of the Task and Finish Group will help to significantly improve the impacts on communities caused by unauthorised Gypsy and Traveller encampments. The management of these rests with the new Prevention and Enforcement Service.

7. CONSULTATION

7.1 Consultation requirements will be determined by the outcomes and recommendations of the Task and Finish Group.

8. NEXT STEPS

8.1 The first meeting of the Task and Finish Group, if approved, will be held shortly after this Committee meeting.

8.2 It is anticipated that the Task and Finish Group will be in a position to share its findings with the Scrutiny Committee at the January 2017 meeting.

9. BACKGROUND DOCUMENTS

9.1 None

10. APPENDICES

10.1 None

STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 7
14 SEPTEMBER 2016	Public Report

Report of the Service Director for Adult Services and Communities		
Contact Officer	Iain Easton	Tel. 864237
	Head of Offender Services	

RESTORATIVE JUSTICE AND RESTORATIVE APPROACHES

1. PURPOSE

- 1.1 To advise the committee on how young people are managed by the youth justice system in the city with a specific focus on how restorative justice is used to support both victims and offenders

2. RECOMMENDATIONS

- 2.1 The Committee are recommended to:

1. Scrutinise the contents of the report and;
2. To consider what the committee may be able to do to support the development of Restorative Justice and Restorative Approaches more widely across the city.

3. LINKS TO THE CORPORATE PRIORITIES AND RELEVANT CABINET PORTFOLIO

- 3.1 This report most closely links to the Council's corporate priority to keep all our communities safe, cohesive and healthy. However, the Restorative approach also supports the priority to safeguard vulnerable children and adults.
- 3.2 Restorative Justice falls under the remit of the Cabinet Member for Communities and Environment Capital.

4. BACKGROUND

- 4.1 Preventing offending and re-offending is a key statutory responsibility for the local authority. This duty is delivered on the authority's behalf by the multi-agency Youth Offending Service, which works in collaboration with a wide range of partner organisations.
- 4.2 Restorative Approaches and Restorative Justice have been shown through research to be effective approaches in helping young people desist from offending. They also assist many victims of crime to come to terms with their experience and give them a voice, which is often lacking in the wider criminal justice system.
- 4.3 The Youth Offending Service therefore seeks in as many cases as possible to facilitate links between an offender and their victim to improve the outcomes for both parties

5. KEY ISSUES

- 5.1 When a young person breaks the law there are a significant number of different options which can be implemented both to hold the young person to account for their behaviour and to offer support to reduce the risk of them continuing to offend.

- 5.2 The lowest level of intervention is called a Youth Restorative Disposal and is used in cases where a young person has committed a lower level offence for the first time. This option is only available once to a young person and has the advantage of the young person avoiding getting a criminal record. A full needs assessment is undertaken by the Youth Offending Service and a support package which usually lasts for between six and eight weeks is offered. If the young person fails to complete the work offered they will be given a Youth Caution.
- 5.3 The next level is a Youth Caution or Youth Conditional Caution, which counts as a criminal conviction. It is dealt with in a similar way to a Youth Restorative Disposal but the level of support and its duration is significantly greater. Young people may receive more than one Youth Caution during their adolescence and this can be given at any point even if they have previously been convicted by the courts.
- 5.4 56 young people were dealt with by means of a Youth Restorative Disposal during the 12 months to the end of July 2016, while 42 were cautioned. This accounts for 45% of all criminal justice outcomes for young people
- 5.5 If a young person continues to offend or commits more serious offences they will be charged and put before the courts. There are a range of options available to either the magistrates or the Crown Court. These include Referral Orders, Youth Rehabilitation Orders, Reparation Orders, Community Punishment Orders and custodial sentences.
- 5.6 The most commonly used order is the Referral Order which is usually the first sentence a young person receives when they go to court. 66 young people were made subject to this sentence over the last 12 months and this makes up 30% of the total criminal justice outcomes in the city.
- 5.7 Custodial sentences are used sparingly by the courts and eight were made in the last 12 months, accounting for 3.5% of all criminal justice outcomes.
- 5.8 In each case the Youth Offending Service completes an assessment and provides an intervention to reduce the young person's risk of re-offending. The level of re-offending by young people varies depending on the problems they face but overall around 34% of young people re-offend within 12 months of receiving a criminal justice outcome.
- 5.9 In the vast majority of cases the Youth Offending Service made contact with the victim of the offence to ascertain their willingness to take part in a restorative justice intervention.
- 5.10 The Restorative Justice Council for England and Wales defines Restorative Justice in the following way:
"Restorative justice brings those harmed by crime or conflict and those responsible for the harm into communication, enabling everyone affected by a particular incident to play a part in repairing the harm and finding a positive way forward."
- 5.11 The University of Sheffield were commissioned by the government to evaluate three restorative justice schemes between 2001 and 2008.
Key findings from the evaluation included that:
- Restorative justice led to a 14% reduction in the rate of reoffending
 - 85% of victims were satisfied with the process of meeting their offender face to face, and 78% would recommend it to other people in their situation
 - 62% of victims felt that restorative justice had made them feel better after an incident of crime while just 2% felt it had made them feel worse
 - For every £1 spent on delivering a face to face meeting, £8 was saved through reductions in reoffending
- 5.12 In delivering restorative justice the two parties do not necessarily have to meet in person (known as a restorative conference) but may also choose to take part in the sharing of letters,

shuttle mediation or in some cases direct reparation whereby the offender completes unpaid work to the direct benefit of the victim.

- 5.13 In the last 12 months the Youth Offending Service has initiated contact with 228 victims of crime. 65% (147) responded to our contact and of those 88% (130) indicated a willingness to participate in some form of restorative justice. 78 young offenders also agreed to take part in a restorative process. As a result 37 face to face conferences were held while in another 13 cases other forms of restorative intervention were completed. All the victims who took part reported a positive experience.
- 5.14 It can therefore be seen that there is a great deal of interest in participating in a restorative intervention among both victims and offenders with over a third of both offenders and victims (who responded to our contact) taking part.
- 5.15 It is a little early to say what impact this has had on re-offending as in many cases insufficient time has elapsed since the conference to accurately measure this but to date of the cohort who took part only 2.5% have been in further trouble.
- 5.16 Looking forward, the service would like to develop Restorative Justice further by engaging local private children's homes as this could avoid criminalising looked after children who get involved in offences in their placement. However although offers of training and support have been made, the take-up has been disappointing. We are also developing our relationships with local secondary schools to improve and extend the delivery of restorative justice within those settings.
- 5.17 Overall there is good evidence that working restoratively can deliver positive outcomes for victims and offenders and can ultimately save the city money by reducing crime. The Youth Offending Service will continue to develop this approach and working alongside the Victim's Hub hopefully increasing numbers of victims and offenders will benefit.

6. DEVELOPING RESTORATIVE APPROACHES

- 6.1 The benefits of restorative approaches can extend far beyond the victim and offender relationship. Restorative approaches can provide an underpinning ethos and philosophy for making, maintaining and repairing relationships and for fostering a sense of social responsibility and shared accountability.
- 6.2 The Safer Peterborough Partnership have made a commitment to developing the concept of 'restorative approaches' across the Partnership. The Partnership are proposing to hold a conference to introduce and promote the concept of restorative approaches more widely for partner organisations. The conference will provide an overview and an introduction to restorative approaches, focussing on its use outside of criminal justice settings. Workshops will be held to explore the issues around how organisations can adopt restorative approaches, from a practical perspective.
- 6.3 The Partnership are also considering identifying a number of pilot areas which could act as early adopters of this approach, some suggestions might include the new Prevention and Enforcement Service, with a focus on using restorative approaches to resolve anti-social behaviour, one of the Partnership's priorities. Registered Social Landlords, schools and colleges and children's homes may be other potential pilot areas.

7. IMPLICATIONS

- 7.1 None identified

8. CONSULTATION

- 8.1 Restorative Justice and Restorative Approaches have been discussed recently at the Safer Peterborough Partnership Board.

9. NEXT STEPS

- 9.1 Any suggestions and recommendations agreed by the Committee will inform and help shape the drive to increase the use of restorative approaches in Peterborough.

10. BACKGROUND DOCUMENTS

- 10.1 Restorative Justice Council for England web site <https://www.restorativejustice.org.uk/what-restorative-justice>

Implementing Restorative Justice Schemes – an Evaluation of the First Year, *Home Office, 2004*

Restorative Justice in Practice – the Second Report from the Evaluation of Three Schemes in Peterborough, *University of Sheffield, 2006*

Restorative Justice, the Views of Victims – the Third Report from the Evaluation, *Ministry of Justice, 2007*

Does Restorative Justice Affect Reconviction – the Fourth Report from the Evaluation, *Ministry of Justice, 2008*

11. APPENDICES

- 11.1 None

STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 8
14 SEPTEMBER 2016	Public Report

Report of the Service Director for Adult Services and Communities		
Contact Officer	Karl Bowden	Tel. 07748 634962
	Joint Head of Service, Safer Peterborough Partnership	

TACKLING ENVIRONMENTAL CRIME

1. PURPOSE

- 1.1 This report is provided to inform the Committee on issues associated with environmental crime and particularly fly tipping, and the approach being taken and being proposed to tackle the problem.

2. RECOMMENDATIONS

- 2.1 The Committee is asked to scrutinise the approach being taken to tackling envirocrime, particularly fly tipping, and to recommend improvements or alternatives to this approach.
- 2.2 The Committee is also asked to specifically comment on the following proposed actions:
- To launch a social media campaign to inform the public and perpetrators of the issue of fly tipping, and that they can be liable if their waste is not legally disposed of
 - To set up a series of covert operations to catch illegal waste carriers. Once this becomes widely known this may deter illegal waste carriers from offering their services
 - To deliver Stop and Search operations. Whilst this is resource intensive, it will send out a clear message and being highly visible can improve public confidence
 - To enter into discussions with trade waste sites to encourage trades people to use the sites.

3. LINKS TO THE CORPORATE PRIORITIES AND RELEVANT CABINET PORTFOLIO

- 3.1 This report most closely links to the Council's corporate priority to keep all our communities safe, cohesive and healthy.
- 3.2 Tackling environmental crime falls within the remit of the Cabinet Member for Communities and Environment Capital.

4. BACKGROUND

- 4.1 As part of a previous performance report, the Safer Peterborough Partnership agreed to further work being undertaken on the impacts, causes and potential solutions associated with envirocrime and particularly fly tipping.
- 4.2 The definition of environmental crime is "an illegal act which directly harms the environment". Fly tipping is the illegal disposal of household, industrial, commercial or other 'controlled' waste

without a waste management licence. The waste can be liquid or solid and controlled waste includes garden refuse and larger domestic items such as fridges and mattresses.

- 4.3 Fly tipping is a criminal offence pursuant to section 33 of the Environmental Protection Act 1990: "a person shall not... deposit controlled waste, or knowingly cause or knowingly permit controlled waste to be deposited in or on any land unless a waste management licence authorising the deposit is in force and the deposit is in accordance with the licence".
- 4.4 There is also an associated offence relating to the unlawful deposit of waste from a motor vehicle whereby the person who controls or is in a position to control the vehicle shall be treated as knowingly causing the waste to be deposited whether or not he or she gave any instructions for this to be done. Fly tipping is not the same as littering.
- 4.5 Fly tipping is a significant blight on local environments; a source of pollution; a potential danger to public health; and hazard to wildlife. It also undermines legitimate waste businesses where unscrupulous operators undercut those operating within the law. Fly tipping can pose risks to human health and animal welfare, spoil relationships between neighbours and their wider community, and affect the way people feel about the place that they call home.
- 4.6 Causes of fly tipping are many and varied, including:
- financial gain or saving by the perpetrator
 - a lack of waste disposal facilities or access to them, and
 - laziness and an attitude that someone else will clear up the waste
- 4.7 Local authorities are responsible for dealing with investigating, clearing and taking appropriate enforcement action in relation to smaller scale fly tips on public land (including public roads and highways within their responsibility). The Environment Agency is responsible for dealing with larger scale fly tips on public land involving more than a lorry load of waste, hazardous waste and fly tipping by organised gangs. On private land it is the responsibility of the landowner to remove fly tipped waste and dispose of it legally. Landowners should ensure that they use an authorised waste carrier to remove the fly tipped waste.

4.7.1 **Current Penalties**

The penalties for fly tipping set out in the Environmental Protection Act 1990 were increased through the Clean Neighbourhoods and Environment Act 2005. It is now a criminal offence punishable by a fine of up to £50,000 or 12 months imprisonment if convicted in a Magistrates' Court. The offence can attract an unlimited fine and up to 5 years imprisonment if convicted in a Crown Court.

In addition to fines, those found guilty of fly tipping may also have to pay legal costs and compensation, which can greatly increase the financial implications of illegal dumping. For example, in 2010 a firm was fined £95,000 for the illegal dumping of waste; in 2013 two waste criminals were fined more than £80,000 for fly tipping asbestos waste; and in 2016 an individual was fined £47,000 for allowing waste to be illegally deposited at two different sites, causing a fly infestation as well as risk of pollution and fire.

From July 2014, new sentencing guidelines produced by the Sentencing Council for England and Wales have also increased potential fines for serious environmental offences, including fly tipping. In addition, under the Proceeds of Crime Act 2002, offenders can have assets frozen and confiscated.

There are also a range of other possible penalties including:

- Fixed penalty notices: From 9 May 2016, local authorities in England can issue fixed penalty notices between £150 and £400 (Peterborough City Council has elected to set the FPN at £300, reduced to £180 if paid within 21 days) for small-scale fly tipping offences pursuant to the Unauthorised Deposit of Waste (Fixed Penalties) Regulations 2016. This may be served as a criminal penalty in lieu of prosecution for a criminal

offence.

- Seizing property: the Control of Waste (Dealing with Seized Property) (England and Wales) Regulations 2015 came into force on 6 April 2015 and apply in England and Wales. These regulations establish the procedures which a waste collection authority (most local authorities), the Environment Agency and Natural Resources Wales must follow once they have seized a vehicle and/or its contents because of suspected involvement concerning the transport or disposal of waste (such as fly tipping).

4.7.2 Current Powers

Local authorities and the Environment Agency have powers to require landowners to clear waste from their land. The local authority and Environment Agency also have powers to enter land and clear it, and may seek reimbursement for costs related to this.

Relevant legislation includes:

- Section 59 of the Environmental Protection Act 1990 (as amended): a local authority or the Environment Agency can issue a notice on an occupier or landowner to clear controlled waste that has been illegally deposited within a time period of not less than 21 days. It is an offence not to comply with a notice, if no appeal is made. The authorities can also enter land and clear it, and recover reasonable costs.
- Section 215 of the Town and Country Planning Act 1990 (as amended): this enables local authorities to issue a notice to landowners requiring land or buildings to be cleaned up if its “condition adversely affects the amenity of the area”. The authorities can also enter land and clear it, and recover costs from the owner.
- Section 79 and 80 of the Environmental Protection Act 1990 (as amended): this legislation deals with statutory nuisance. Nuisance can include odours, accumulations or deposits that “must be or be likely to become, prejudicial to people’s health or interfere with a person’s legitimate use and enjoyment of land”. Local authorities have a duty to investigate complaints about statutory nuisance, and can serve an abatement notice on an occupier requiring them to stop causing a nuisance. Failure to comply with a notice can result in a fine of up to £5,000, with a further fine of up to £500 for each day on which the offence continues after conviction
- Waste collection authorities and the Environment Agency also have powers under section 108 of the Environment Act 1995 to request information to assist with fly tipping investigations. Failure to supply the information is an offence.

5. KEY ISSUES

5.1 Current Situation in Peterborough

Current data from Amey shows there were 10,369 fly tipping incidents reported in 2015, with 5,755 incidents reported to date in 2016. Typically Amey clears 700 to 800 fly tips a month.

Performance of data for the period 1st April 2016 to 31st July 2016 shows:

- Fly tipping investigations 1470
- Warning letters issued 50
- Formal Cautions 13
- Prosecutions 2
- Duty of Care visits 156
- Fixed Penalty Notices issued 43
- Duty of Care Commercial Fixed Penalty Notices issued 68

5.2 The Wider Impact

It is widely acknowledged that fly tipping not only blights the local area and presents health and environmental issues, it also has an impact on other agencies.

In 2015 Cambridgeshire Fire & Rescue Service attended 309 refuse fires, and has attended 91 refuse fires to date in the Peterborough. Fires in waste and refuse not only have the potential to create noxious gases and fumes, due to the contents of the waste, but also carry the risk of spreading to other areas and property. This clearly creates a genuine hazard and risk of setting alight homes and businesses as well as the risk of injury, and at worse death from burns and inhalation of toxic gases if the fires were to spread in some instances.

Whilst the police are not directly responsible for dealing with fly tipping and the associated issues, the police public confidence survey in the Peterborough area regularly lists fly tipping in the top 5 topics that the public are concerned about, thus clearly impacting on public perception and confidence of policing in Peterborough.

Partner organisations, such as Cross Keys Homes (CKH) also report issues and impacts from fly tipping. CKH proactively deal with fly tipping and waste accumulations, however they have experienced issues with waste being dumped in and around their waste collection containers from people who are not their tenants.

5.3 Current Response

The Safer Peterborough Prevention and Enforcement Service (PES) has a team of Neighbourhood Enforcement Officers (NEOs). The NEOs deal with fly tipping on a daily basis, attending the sites, examining the waste to investigate the origin of the waste and the person who illegally dumped the waste. Whilst the NEOs do a thorough job, unfortunately up until recently they have only been able to investigate a percentage of the fly tips per month where there may be evidence identifying the perpetrator present (394 investigations into fly tips in Feb 2016). The extension of powers to a wider number of officers means that the potential to investigate more incidents is far greater. Recently some success has been seen, with convictions and fines being issued by the criminal courts.

The Council has also now created a dedicated hotline to report fly tipping in an attempt to secure better quality reports including potential evidence of perpetrators. Clearly, if we are able to identify and prosecute more offenders, we will reduce the prevalence of the problem.

Council staff do not have powers of arrest. The PES has several covert cameras available for deployment. The deployment of these cameras is regulated by the Regulation of Investigatory Powers Act 2000. The use of covert surveillance by Local Authorities' received new guidelines and instructions in 2012, this changed the route of approval from an internal Council process to one that requires judicial application and consent and introduced the crime threshold. RIPA is now tightly governed by a Commissioner and access to tribunal if members of the public wish to complain.

An application has to be made to a Justice of the Peace (JP) once the crime threshold has been established. RIPA is only appropriate to the PES team when investigating crimes that carry a minimum sentence of 6 months. Fly tipping qualifies this criteria. The crime threshold is prescriptive. The message on RIPA is clear: "Surveillance should only be used if there are no other less intrusive means of obtaining the information that is sought – it should be used as a last resort". Whilst the facility exists to deploy the cameras, in reality the process is very lengthy and time consuming to use, and there is no guarantee that approval will be granted by the JP. This should not however act as a deterrent to pursuing covert surveillance where deemed appropriate.

The investigation, detection and prosecution of fly tipping perpetrators is without doubt a course of action that needs to be utilised as often as possible with the aim of deterring the crime, measures to address the root cause also need to be implemented.

5.4 Clearing Waste from Private Land

Section 59 of the Environmental Protection Act 1990 is the power to require the land owner upon whose land the waste has been dumped to remove the waste, failure to remove the waste results in enforcement action against the land owner it does not seek to deal with the originator of the waste.

Section 59 of the EPA 1990 authorises delegated officers of the local authority to serve a Notice on an occupier of land requiring it to remove waste from the land it occupies. There is a 21 day minimum period for compliance if the statutory requirements are met. The EPA 1990 provides the right of appeal against the service of this Notice by application to the Magistrates Court.

If the occupier or landowner does not remove the waste, the authorities can enter on to the land, clean up the waste and charge the landowner or occupier with the costs of so doing. They can also enter land to clear it of waste if there is no occupier or if the occupier neither knowingly caused nor permitted the deposit of the waste or in order to prevent pollution.

However, the Act does not make the local authority responsible for removing the fly tipped waste. There is a permissive provision in the Act to enable the local authority to remove the waste.

It important to manage expectations and advise there is no overarching duty on local authorities to remove controlled waste: there is a responsibility to take measures to reduce it and to enforce against offences. Local authorities' cleansing duties are codified in the Act and do not extend to such private land.

It is also worth noting that there are other statutory provisions that do exist to require the occupier / owner to remove the waste on pain of prosecution or re-charge – e.g. where the waste may be considered prejudicial to health (section 80 EPA), where the land is defaced by litter or refuse (Anti-social Behaviour, Crime and Policing Act 2014) or even where the waste may be an attractant to rodents (section 4 Prevention of Damage by Pests Act 1949).

The NEO's have used with great success the powers contained within Section 4 Prevention of Damage by Pests Act 1949 to deal with fly tipping on private land.

5.5 Potential Solutions

5.5.1 *Community Skips or Waste Vehicles*

One method to deal with fly tipping that has been previously used is the use of a community skip. Essentially this is a regular 'builders skip' deployed to an area for use by the community to deposit their waste that cannot be removed via regular refuse collections (bin lorries). Whilst the initial costs of a skip are low, typically £153 for a 20 cubic yard skip, the disposal of the waste will incur a charge.

Although community skips appear to be a simple and cost effective solution, there are some drawbacks, such as:

- people need to physically bring their waste to the skip; this can be restrictive for those who cannot carry their bulky items to the skip
- the skip will need to be 'staffed' throughout the duration of the deployment to ensure only appropriate items are deposited. This is to stop the skip being used for hazardous substances that need specialist removal, such as asbestos
- There is a risk that the skip is used for trade waste, thus defeating the aim of assisting residents to dispose of domestic bulky items

- Not all desired locations can physically accommodate a skip, for example narrow roads
- There is a risk that once the skip is removed, some may still bring their waste to the location, not knowing the skip is no longer there and then subsequently dump the waste in the location, thus defeating the original aim
- All the waste is mixed in as one, which can prevent the waste being effectively sorted and it all then going into land fill

Another solution is a refuse freighter. This can be either a small lorry with a cage/box body, which is used to collect bulky items directly from the resident's address. The advantage of community freighters is that being a vehicle it can collect directly from the address of the property where the waste is and it can also cover a larger geographical area during the hours of operation compared to a skip. Additionally as the waste is loaded it can be sorted and then disposed of in the correct way or even recycled. The refuse freighter has been successfully deployed in Breton, paid for by the Parish Council. The cost of the freighter is £144.79 per hour.

5.5.2 ***Stop and Search Operations***

The council can work along the Police and the Vehicle and Operator Services Agency to stop and search vehicles and to prosecute illegal carriers. It is an offence to transport "controlled waste" (household waste, commercial waste, industrial waste or a mixture of the three) as part of a business or otherwise with a view to profit without being registered to carry waste.

The local authority can demand that drivers produce copies of registration certificates. The maximum penalty for this offence on conviction is a maximum fine of £5,000.

Whilst a Stop & Search operation is resource intensive, it is highly visible, thus sending a clear message to the community that the issue is seriously dealt with and sending a clear message to illegal waste carriers.

5.5.3 ***Reducing the Business Opportunities of Illegal Waste Carriers***

Illegal waste carriers operate outside of regulations and therefore can offer their services at a greatly reduced cost to the tenant or business using their services. Whilst it is expected that business operators should be aware of the need to ensure that the disposal of their waste needs to conform to legislation, it can be reasonably assumed that most of the public will not be aware of this.

It is possible to examine and investigate fly tipped waste and identify the originator of the waste, with a view to prosecuting the individual or business. However, especially in domestic waste disposal, there is no guarantee that this will act as a suitable resolution (PCC have previously taken individuals to court at great expense, with the outcome being a conditional discharge and no fine) and/or deterrent. Notwithstanding previous experience this still remains an option.

One solution to reduce or remove the opportunities for illegal waste transfer is to provide a service that undercuts the illegal business, therefore making the illegal business unprofitable.

Currently PCC offers a free waste collection service for small recyclable items such as clothing, towels and linen, toys, books etc. and a chargeable bulky waste collection for items such as bed bases, mattresses, sofas, armchairs, fridges, washing machines etc. The charge of this service is £23.50 to the public. Other large/bulky waste, such as fish tanks, lawnmowers, kitchen units, radiators, gas cylinders and so on is charged on an individual quote basis. In the past two years PCC/Amey has performed 8,186 bulky waste collections.

To combine with the implementation of the Selective Licensing Scheme, landlords will be offered 2 free bulky waste collections a year. Feedback from the Neighbourhood and Housing Enforcement teams indicates that when a new tenant occupies a rental property, often the contents of the property that aren't required or are replaced are dumped in the front garden, on

the road or at other locations. Therefore by offering this service, the likelihood of this occurring is greatly reduced. The reason for offering 2 passes a year is that the minimum legal rental period of an assured short term tenancy is 6 months; therefore it is reasonable that no more than 2 free passes a year will be required.

5.5.4 **Legal Self Disposal of Waste**

In the Peterborough area there is a Householders Waste Recycling Centre, which is well utilised. The drawback of this method is that residents need to have access to a vehicle to bring the waste to the centre.

Additionally anecdotal evidence suggests at busy times the centre can struggle to cope with the volume of people attending the centre. The impact of this is that some of those queuing to access the centre are seen to turn away. Whilst this is no factual indication that their waste will be fly tipped, there is a real risk it may be. For householders that wish to bring a large vehicle (transit van size) or trailer into the centre, permits can be obtained on-line to allow this.

Trade waste is catered for in the Peterborough area by privately run waste disposal sites. The minimum charge for these sites is 1 tonne of waste. (At the time of writing this report the private sites had not been contacted). This minimum charge is most likely a barrier for some trades people, as typically a kitchen refit or small house repairs will not generate 1 tonne of waste. Added to this there may be some difficulty in transporting 1 tonne of waste to the waste disposal site. Whilst this is an assumption, it will be worth entering into a dialogue with the site operators to explore if commercial loads less than 1 tonne can be accommodated at a reduced charge.

6. **IMPLICATIONS**

- 6.1 It is clear that fly tipping is happening across the Peterborough area on a regular and all too frequent basis. Whilst Officers investigate, identify and where they can issue fixed penalty notices or prosecute, the amount of fly tipping far outstrips the capacity to deal with it.
- 6.2 Likewise whilst Amey clear a large amount of fly tips, again the problem overwhelms the available resource.
- 6.3 We know first-hand and from reports from the community that the issue of fly tipping is a serious blight on the environment and the community and prevents people from taking pride in the area they live and work in.
- 6.4 We also know that the collection of data to identify the exact location, contents and type of waste needs to be improved. Once we have that data, the identification of the root cause will be much easier; for example, if we can identify that the waste is a certain type of commercial waste, then we can target the producers of that waste more effectively.

7. **CONSULTATION**

- 7.1 Reports on fly tipping have been presented to both the Operation Can Do and Safer Peterborough Partnership Boards.

8. **NEXT STEPS**

- 8.1 Based on the recommendations made by the Committee, the Prevention and Enforcement Service, in close partnership with Amey, will produce and deliver a targeted campaign to tackle fly tipping to support the Council's commitment to address this problem.

9. **BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 9.1 House of Commons Briefing Paper Number CBP05672, 9 May 2016
Fly tipping - the illegal dumping of waste.

Fly tipping: Causes, Incentives and Solutions
A good practice guide for Local Authorities
Jill Dando Institute of Crime Science
University College London
06 July 2006

10. APPENDICES

10.1 None

STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE	Agenda Item No. 9
14 SEPTEMBER 2016	Public Report

Report of the Director of Governance

Report Author – Paulina Ford, Senior Democratic Services Officer

Contact Details – 01733 452508 or email paulina.ford@peterborough.gov.uk

FORWARD PLAN OF EXECUTIVE DECISIONS

1. PURPOSE

- 1.1 This is a regular report to the Strong and Supportive Communities Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2. RECOMMENDATIONS

- 2.1 That the Committee identifies any relevant items for inclusion within their work programme.

3. BACKGROUND

- 3.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Plan contains those Executive decisions, which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new Executive decisions to be taken after 3 October 2016.
- 3.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these key decisions, or to request further information.
- 3.3 If the Committee wished to examine any of the Executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

4. CONSULTATION

- 4.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

5. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None

6. APPENDICES

Appendix 1 – Forward Plan of Executive Decisions

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PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 2 SEPTEMBER 2016

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Holdich (Leader); Cllr Fitzgerald (Deputy Leader); Cllr Elsey; Cllr Goodwin; Cllr Hiller, Cllr Lamb; Cllr Smith; Cllr Seaton and Cllr Walsh.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Gemma George, Democratic Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to gemma.george@peterborough.gov.uk or by telephone on 01733 452268. For each decision a public report will be available from the Governance Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst the majority of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Gemma George, Democratic Services Manager, Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to gemma.george@peterborough.gov.uk or by telephone on 01733 452268.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedeisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 3 OCTOBER 2016

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
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PREVIOUSLY ADVERTISED DECISIONS

31	<p>1. Delivery of the Council's Capital Receipt Programme through the Sale of Dickens Street Car Park - KEY/03JUL/11 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale of Dickens Street Car Park. For Cabinet to consider future options for service delivery.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>March 2017</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Consultation will take place with the Cabinet Member, Ward Councillors, relevant internal departments & external stakeholders as appropriate.</p>	<p>Richard Hodgson Head of Strategic Projects Tel: 01733 384535 richard.hodgson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
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<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
2. Print Managed Services - KEY/13JUN14/01 To enable Council officers to be able to print, copy and scan.	Councillor David Seaton Cabinet Member for Resources	September 2016	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Vicki Palazon Financial Services Manager – Planning and Reporting Tel: 01733 864104 Vicki.palazon@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
3. Real Time Passenger Information – KEY/10JUL15/02 To approve the expansion and maintenance contract.	Councillor Peter Hiller Cabinet Member for Growth, Planning, Housing & Economic Development	September 2016	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Amy Pickstone Senior ITS Officer Tel: 01733 317481 Amy.pickstone@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
4. Delivery of the Council's Capital Receipt Programme through the sale of Welland House, Dogsthorpe – KEY/24JUL15/01 To authorise the sale of Welland House, Dogsthorpe – (non-key)	Councillor David Seaton Cabinet Member for Resources	September 2016	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	David Gray Capital Projects Officer Tel: 01733 384531 david.gray@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>5. Sale of the Lindens, Lincoln Road – KEY/24JUL15/04 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>October 2016</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Davies Sales and Acquisitions Tel: 01733 384547 Brian.davies@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>6. Sale of Bretton Court, Bretton North – KEY/24JUL15/05 To authorise the Chief Executive, in consultation with the Solicitor to the Council, Corporate Director Resources, the Corporate Property Officer and the Cabinet Member Resources, to negotiate and conclude the sale.</p>	<p>Councillor David Seaton Cabinet Member for Resources</p>	<p>September 2016</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Brian Davies Sales and Acquisitions Tel: 01733 384547 Brian.davies@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>7. Draft Housing Strategy – KEY/21SEPT15/03 For Cabinet to approve the Strategy for public consultation.</p>	<p>Cabinet</p>	<p>7 November 2016</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Anne Keogh Housing and Strategic Planning Manager Anne.keogh1@peterborough.gov.uk Tel: 01733 863815</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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<p>8. Passenger Transport Services AMEY – KEY/27NOV15/01 To approve the award of six routes to Amey under the existing contract arrangements.</p>	<p>Councillor John Holdich Leader of the Council and Cabinet Member for Education, Skills and University</p>	<p>September 2016</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Sara Thompson Team Manager, Passenger Transport Operations Tel: 01733 317452 Sara.thompson@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>
<p>9. Intelligent Transport Systems Infrastructure – KEY/11DEC15/01 To introduce the use of Variable Message Signs (VMS) on the road network to provide real-time driver information.</p>	<p>Councillor Peter Hiller Cabinet Member for Growth, Planning, Housing and Economic Development</p>	<p>September 2016</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Peter Tebb Network and Traffic Manager Tel: 01733 453519 Peter.tebb@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

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<p>10. Direct Payment Support Service – KEY/11DEC15/02 To approve the direct payment support service.</p>	<p>Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health</p>	<p>October 2016</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Richard Redmond Head of Commissioning – Older People, Physical Disability, Sensory Impairment, HIV and Carers Richard.redmond@petborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>
<p>11. Offtake Arrangements for Power from the Energy Recovery Facility – KEY/25DEC15/01 To approve putting into place arrangements for the sale of heat and/or electricity from the Energy Recovery Facility.</p>	<p>Councillor Gavin Eley Cabinet Member for Waste and Street Scene</p>	<p>September 2016</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Richard Pearn Waste Partnership Manager Tel: 01733 864739 Richard.pearn@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

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12. Review of Emergency Stopping Places – KEY/25JAN16/02 For Cabinet to review existing and proposed emergency stopping places.	Cabinet	16 January 2017	Strong and Supportive Communities	Relevant internal and external stakeholders.	Belinda Child Head of Housing and Health Improvement Tel: 01733 863769 Belinda.child@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
13. Provision of Non Social Care Temporary Agency Workers – KEY/25JAN16/04 To approve the provision of temporary agency workers.	Councillor David Seaton Cabinet Member for Resources	September 2016	Strong and Supportive Communities	Relevant internal and external stakeholders.	James Fordham Recruitment and Retention Officer Tel: 01733 864581 James.fordham@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
14. Provision of Permanency Services – KEY/21MAR16/01 To approve the award of the Provision of Permanency Services contract.	Cabinet	26 September 2016	Creating Opportunities and Tackling Inequalities	Relevant internal and external stakeholders.	Lou Williams Service Director Children's Services and Safeguarding Tel: 01733 864139 Lou.williams@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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15.	Personal Care and Support (Homecare) in Peterborough – KEY/02MAY16/01 To approve the awarding of a contract to an external provider following a competitive tender exercise.	Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	May 2017	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders	Karen Hodsdon Senior Category Manager Karen.hodsdon@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
16.	Peterborough City Council Construction Framework – KEY/30MAY16/01 Approval of Peterborough City Council Construction Framework	Councillor David Seaton Cabinet Member for Resources	September 2016	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Brian Howard Head of Schools Infrastructure Tel: 01733 863976 Brian.howard@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>
17.	Procurement Services – KEY/27JUN16/01 To approve updates to the Procurement Services provided by Serco.	Councillor David Seaton Cabinet Member for Resources	September 2016	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Steven Pilsworth Service Director Financial Services Tel: 01733 384564 Steven.pilsworth@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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18. Amendment of Existing Loan Arrangements to Empower – KEY/05JUL16/01 To agree the amendment to existing arrangements to Empower.	Cabinet	26 September 2016	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	John Harrison Corporate Director Resources John.harrison@peterborough.gov.uk Tel: 01733 452520	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
19. Business Advice Charging Policy – KEY/25JUL16/01 To approve the charging policy.	Councillor Irene Walsh Cabinet Member for Communities and Environment Capital	September 2016	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Peter Gell Head of Regulatory Services Tel: 01733 453419 Peter.gell@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
20. Market Position Statement – KEY/08AUG16/01 To approve the market position statement.	Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Social Care and Health	September 2016	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders.	Oliver Hayward Assistant Director of People Commissioning and Commercial Operations Oliver.hayward@peterborough.gov.uk Tel: 01733 863708	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
21. Local Plan - KEY/22AUG16/01 To approve the Plan for public consultation in December 2016.	Cabinet	7 November 2016	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Gemma Wildman Principal Planner Tel: 01733 863824 Gemma.wildman@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>22. Integrated Healthy Lifestyles Service - KEY/05SEPT/01 To award a contract for the Integrated Healthy Lifestyles Service in Peterborough.</p>	<p>Councillor Diane Lamb Cabinet Member for Public Health</p>	<p>November 2016</p>	<p>Scrutiny Commission for Health Issues</p>	<p>Relevant internal and external stakeholders.</p>	<p>Julian Base Head of Health Strategy Tel: 01733 207180 Julian.base@peterborough.gov.uk</p> <p>Oliver Hayward Assistant Director: People Commissioning and Commercial Operations Tel: 01733 863910 Oliver.hayward@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>23. Award of Contract for Construction and Operation of Fengate Household Recycling Centre – KEY/05SEPT16/02 To approve the award of contract for construction and operation of Fengate Household Recycling Centre.</p>	<p>Councillor Gavin Elsey Cabinet Member for Waste and Street Scene</p>	<p>February 2017</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Richard Pearn Waste Partnership Manager Tel: 01733 864739 Richard.pearn@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

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<p>24. Governance Arrangements for the Community Infrastructure Levy - KEY/19SEPT16/01 To approve the governance arrangements for the Community Infrastructure Levy (CIL) – IDS 2016.</p>	Cabinet	7 November 2016	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Anne Keogh Housing and Strategic Planning Manager Tel: 01733 863815 Anne.keogh@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>25. Community Supported Living Services – KEY/19SEPT16/02 To approve the award of the contract for Community Supported Living Services for adults with complex learning disabilities.</p>	Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	January 2017	Scrutiny Commission for Health Issues	Engagement with service users, family members, carers and current provider.	Nigel Harvey-Whitten Head of Commissioning (Mental Health and Integrated Learning Disabilities) Tel: 01733 452509 Nigel.harvey-whitten@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

KEY DECISIONS TO BE TAKEN IN PRIVATE

<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER</i>
<p>1. Potential Energy Joint Venture – KEY/07MAR16/04 For Cabinet to consider and approve a potential energy joint venture.</p>	<p>Cabinet</p>	<p>7 November 2016</p>	<p>Sustainable Growth and Environment Capital</p>	<p>Relevant internal and external stakeholders.</p>	<p>Richard Pearn Waste Partnership Manager Tel: 01733 864739 Richard.pearn@peterborough.gov.uk</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p> <p><i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i></p>

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

NON-KEY DECISIONS

<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION</i>
43 1. Proposal for Loan of Senior Management Staff Under Joint Arrangements – To approve a sharing agreement for senior management staff.	Councillor Seaton Cabinet Member for Resources	September 2016	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Kim Sawyer Director of Governance Tel: 01733 452361 Kim.sawyer@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PREVIOUSLY ADVERTISED DECISIONS

2. Opportunity Peterborough Business Plan 2016/17 – For Cabinet to endorse the Opportunity Peterborough 2016/17 business plan.	Cabinet	26 September 2016	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Steve Bowyer Chief Executive Opportunity Peterborough Tel: 01733 317489 Steve.bowyer@opportunitypeterborough.co.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
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3. Peterborough City Council Efficiency Strategy For Cabinet to approve the Peterborough City Council Efficiency Strategy.	Cabinet	26 September 2016	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Katie Penfold Budget Planning and Reporting Manager Tel: 01733 384658 Katie.penfold@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
4. Request for Public Consultation for Public Space Protection Orders – To authorise the commencement of public consultation for public space protection orders.	Councillor Irene Walsh Cabinet Member for Communities and Environment Capital	September 2016	Strong and Supportive Communities	Police, Fire Service, internal PCC departments.	Laura Kelsey Anti-Social Behaviour Co-ordinator Tel: 01733 453563 Larua.kelsey@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
5. Food Safety Service Plan – To approve the service plan.	Councillor Irene Walsh Cabinet Member for Communities and Environment Capital	September 2016	Strong and Supportive Communities	Relevant internal and external stakeholders.	Peter Gell Head of Regulatory Services Tel: 01733 453419 Peter.gell@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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6. Transforming Care Plan – To approve the Plan which has been produced by the Transforming Care Partnership and as required by DOH by July 2016.	Councillor Wayne Fitzgerald Deputy Leader and Cabinet Member for Integrated Adult Social Care and Health	September 2016	Scrutiny Commission for Health Issues	Relevant internal and external stakeholders.	Nigel Harvey-Whitten Interim Head of Mental Health and Learning Disability Commissioning Tel: 01733 452474 Nigel.harvey-whitten@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
7. Child Poverty Strategy To approve the Child Poverty Strategy.	Cabinet	26 September 2016	Creating Opportunities and Tackling Inequalities	Consultation to take place in June 2016 with voluntary and community sector partners.	Ian Phillips Social Inclusion Manager Tel: 01733 863849 ian.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
8. To Adopt the Highway Asset Management Policy and Strategy To approve the adoption of the Highway Asset Management Policy and Strategy.	Councillor Peter Hiller Cabinet Member for Growth, Planning, Housing and Economic Development	September 2016	Sustainable Growth and Environment Capital	Relevant internal and external stakeholders.	Lewis Banks, Principal Transport Planning Officer Tel: 01733 317465 Lewis.banks@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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9.	Empty Homes Strategy – To approve the Empty Homes Strategy.	Councillor Irene Walsh Cabinet Member for Communities and Environment Capital	September 2016	Strong and Supportive Communities	Relevant internal and external stakeholders.	Belinda Child Head of Housing and Health Improvement Tel: 01733 863769 Belinda.child@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
10.	Vivacity Funding – To fund Vivacity £1278 until March 2016 (via DWP grant funding) to provide digital support for UC claimants to make benefit claims online at Central Library.	Councillor David Seaton Cabinet Member for Resources	September 2016	Strong and Supportive Communities	Relevant internal and external stakeholders.	Ian Phillips Social Inclusion Manager Tel: 01733 863849 ian.phillips@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
11.	Vivacity Premier Fitness Invest to Save Scheme - To authorise investment in developing Vivacity Premier Fitness on an invest to save basis	Councillor David Seaton Cabinet Member for Resources	September 2016	Strong and Supportive Communities	Relevant internal and external stakeholders.	John Harrison Corporate Director Resources Tel: 01733 452520 John.harrison@peterborough.gov.uk	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. <i>The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).</i>

DIRECTORATE RESPONSIBILITIES

RESOURCES DEPARTMENT Corporate Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

City Services and Communications (Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls, Marketing and Communications, Tourism and Bus Station, Resilience)

Strategic Finance

Internal Audit

Schools Infrastructure (Assets and School Place Planning)

Waste and Energy

Strategic Client Services (Enterprise Peterborough / Vivacity / SERCO including Customer Services, ICT and Business Support)

PEOPLE AND COMMUNITIES DEPARTMENT Corporate Director's Office at Bayard Place, Broadway, PE1 1FB

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services)

Children's Services and Safeguarding (Children's Social Care Operations, Children's Social Care Quality Assurance, Safeguarding Boards – Adults and Children's, Child Health, Clare Lodge (Operations), Access to Resources)

Education, People Resources and Corporate Property (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure)

Business Management and Commercial Operations (Commissioning, Recruitment and Retention, Clare Lodge (Commercial), Early Years and Quality Improvement)

GOVERNANCE DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Legal and Democratic Services

Human Resources (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Performance and Information (Performance Management, Information Governance, Systems Support Team, Coroner's Office, Freedom of Information)

GROWTH AND REGENERATION DEPARTMENT Corporate Director's Office Stuart House, St Johns Street, Peterborough, PE1 5DD

Development and Construction (Development Management, Planning Compliance, Building Control)

Sustainable Growth Strategy (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Opportunity Peterborough

Peterborough Highway Services (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads, Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Corporate Property

PUBLIC HEALTH DEPARTMENT Director's Office at Town Hall, Bridge Street, Peterborough, PE1 1HG

Health Protection, Health Improvements, Healthcare Public Health.

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**STRONG AND SUPPORTIVE COMMUNITIES SCRUTINY COMMITTEE / CRIME AND DISORDER SCRUTINY COMMITTEE
WORK PROGRAMME 2016/17**

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Meeting Date	Item	Indicative Timings	COMMENTS
20 July 2016 <i>Draft Report 28 June</i> <i>Final Report 08 July</i>	Review of the Management of Unauthorised Gypsy and Traveller Encampments Contact Officer: Gary Goose		
	Housing Needs & Homelessness And An Update On The Progress Of The Homelessness Strategy Contact Officer: Belinda Child		
	Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee. Contact Officer: Paulina Ford, Senior Democratic Services Officer		
	Review of 2015/16 and Work Programme 2016/17 To review the work undertaken during 2016/17 and to consider the work programme of the Committee. Contact Officer: Paulina Ford, Senior Democratic Services Officer		
14 September 2016 <i>Draft Report 22 Aug</i> <i>Final Report 2 Sep</i>	Establishment Of A Scrutiny Task And Finish Group To Review Emergency Stopping Places The purpose of this report is for the Committee to consider and agree the Terms of Reference and membership of a Task and Finish Group. Contact Officer: Paulina Ford / Gary Goose		

Meeting Date	Item	Indicative Timings	COMMENTS
	<p>Community Centres Asset Review To scrutinise the progress made on the Community Centre Review. Contact Officer: Caroline Rowan</p>		
	<p>CRIME AND DISORDER SCRUTINY COMMITTEE Restorative Justice and Restorative Approaches To scrutinise the use of restorative justice within the Youth Offending Service and what impact it is having. Contact Officer: Iain Easton / Gary Goose</p>		
	<p>Tackling Environmental Crime To scrutinise how the Council is managing environmental crime within the city. Contact Officer: Gary Goose</p>		
	<p>Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee. Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Work Programme 2016/2017 To consider the Work Programme for 2016/2017.</p>		
<p>16 November 2016 (Joint Meeting of the Scrutiny Committees and Commissions)</p>	<p>Budget 2017/18 and Medium Term Financial Strategy to 2026/27 Phase One To scrutinise the Executive's proposals for the Budget 2017/18 and Medium Term Financial Plan 2026/27. Contact Officer: John Harrison/Steven Pilsworth</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
<p>23 November 2016 <i>Draft Report 1 Nov</i> <i>Final Report 11 Nov</i></p>	<p>Active Lifestyle Strategy</p> <p>Contact Officer: Lisa Roberts</p>		
	<p>CRIME AND DISORDER SCRUTINY COMMITTEE</p>		
	<p>Prevention & Enforcement Service</p> <p>To scrutinise the impact and effectiveness of the new PES model</p> <p>Contact Officer: Gary Goose</p>		
	<p>Forward Plan of Executive Decisions</p> <p>That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		
	<p>Work Programme 2016/2017</p> <p>To consider the Work Programme for 2016/2017.</p>		
<p>11 January 2017 <i>Draft Report 12 Dec</i> <i>Final Report 22 Dec</i></p>	<p>Community Safety Plan</p> <p>To scrutinise the draft statutory Community Safety Plan for the forthcoming period.</p> <p>Contact Officer: Gary Goose</p>		
	<p>Vivacity Review of Community Engagement & Meeting Council Objectives</p> <p>Contact Officer: Lisa Roberts</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
	<p>People & Communities Strategy To scrutinise the effectiveness and delivery of the Strategy, and the impact it is having on communities.</p> <p>Contact Officer: Adrian Chapman</p> <p>Forward Plan of Executive Decisions That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p> <p>Work Programme 2016/2017 To consider the Work Programme for 2016/2017.</p>		
<p>(Joint Meeting of the Scrutiny Committees and Commissions) 8 February 2017</p>	<p>Budget 2017/18 and Medium Term Financial Strategy to 2026/27 Phase Two To scrutinise the Executive's proposals for the Budget 2017/18 and Medium Term Financial Plan 2026/27.</p> <p>Contact Officer: John Harrison/Steven Pilsworth</p>		
<p>7 March 2017 <i>Draft Report 10 Feb</i> <i>Final Report 23 Feb</i></p>	<p>City Centre Action Plan</p> <p>Contact Officer: Annette Joyce</p> <p>Cabinet Member for City Centre Management, Culture and Tourism – Looking Forward</p> <p>Contact Officer: Annette Joyce & Lisa Roberts</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
	<p>Selective Licensing</p> <p>To scrutinise the introduction and early impacts of Selective Licensing in relation to tackling the issues it was created to resolve.</p> <p>Contact Officer: Gary Goose</p>		
	<p>Forward Plan of Executive Decisions</p> <p>That the Committee identifies any relevant items for inclusion within their work programme which is relevant to the remit of this Committee.</p> <p>Contact Officer: Paulina Ford, Senior Democratic Services Officer</p>		

Possible Items for Future Meetings	Contact Officer
Portfolio Progress Report for Cabinet Member for Communities and Environment (Reporting on the Communities element)	